



**MET'S Institute of Pharmacy
Bhujbal Knowledge City
Training & Placement Dept
Guest Lecture on
English for Meeting & Greeting**

Details of the Expert

Name and address of Expert:

Mrs. Rasmi Marathe
Mahindra Pride Classroom
Naandi Foundation

Day and Date: Wednesday, 16/03/2022

Location: Zoom Meeting (Online Platform)

Audience attended the lecture:

Second year M.Pharm (39 students)

Highlights of the Lecture:

A Guest Lecture on **English for Meeting & Greeting** Organized by Training & Placement Department of MET's Institute of Pharmacy, Bhujbal Knowledge City, Adgaon, Nashik. Total 39 students from Second year M.Pharm have attended the session. The primary objective of this lecture is to create first impressions on interviewer. According madam we have 7 seconds to make a positive first impression. The lecture proceeds to say that first impressions are more heavily influenced by non-verbal signs than verbal signs. In other words, what we DO matters more than what we SAY.

Smiling, a firm handshake, good eye contact, and straight posture are all nonverbal indications that will help you make a positive first impression with your business acquaintance, according to Mrs. Rasmi Marathe. It is important to know how to use English to greet people politely when we meet them and to end the conversation when we take leave of them. The way this is done is slightly different in formal situations (when you are talking to a person whom you do not know very well, to a very senior person, to your teacher or your boss, for example) and in informal situations (when the person you are speaking to is a friend or a relative.)

For that madam has given assignments to the student to read formal dialogue between two persons and follow the dialogue in online lecture. For that student have to read the words in bold when anyone need to greet someone in English or to end a conversation.

According to her the telephone is very much a part of our lives today. In this lecture student will learn to use English to make a telephone call, answer the telephone, greet the person at the other end of the line, ask for someone and respond when someone else makes



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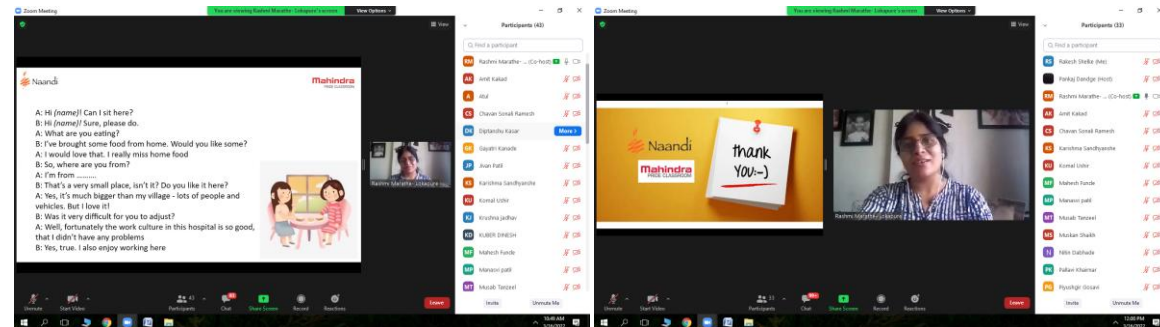
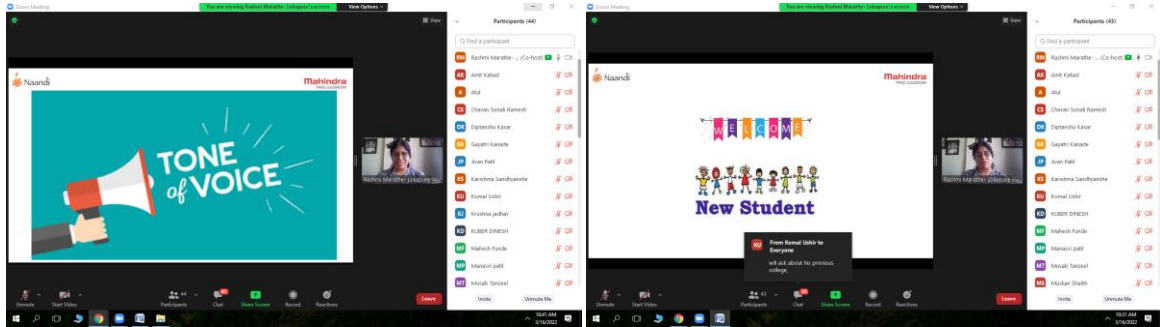
such a request. Student will also see how the language of formal telephone calls is a little different from that of informal calls.

Outcome:

To get survive in this competitive world, institute has made efforts for students to become competent with soft skills along with technical knowledge. In the session, Madam had nicely explained the same context through examples & trends. Students had taken one step ahead towards development of their skills for their professional career.

Overall it was very effective session for the PG students.

Photogallery



**Mr. Rakesh U. Shelke
Coordinator**



**Dr. Sanjay J. Kshirsagar
Principal**

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